

ThinkHub + Webex

SETUP + CONFIGURATION

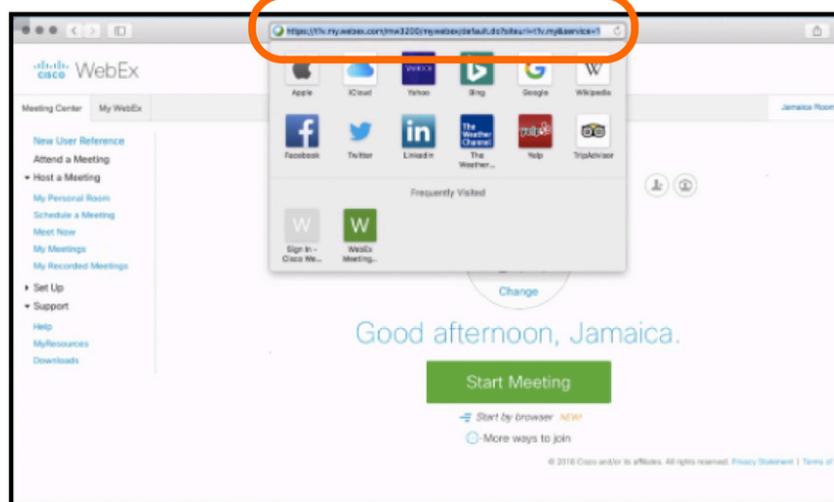
You will need to create a separate Webex account for each ThinkHub device that you want to integrate with Webex video conferencing.

Create a new Webex user in your company's account/domain, or if this is a standalone account, at [webex.com](https://www.webex.com). This user's credentials should be set to never expire.

We recommend you name your Webex account the same as your ThinkHub device name or room name.

Once you have created your account, share the Webex URL and login credentials with T1V Support at support@t1v.com. When you are logged into the account, you can simply tap on the page URL at the top of your browser window.

copy and email this URL
to support@t1v.com

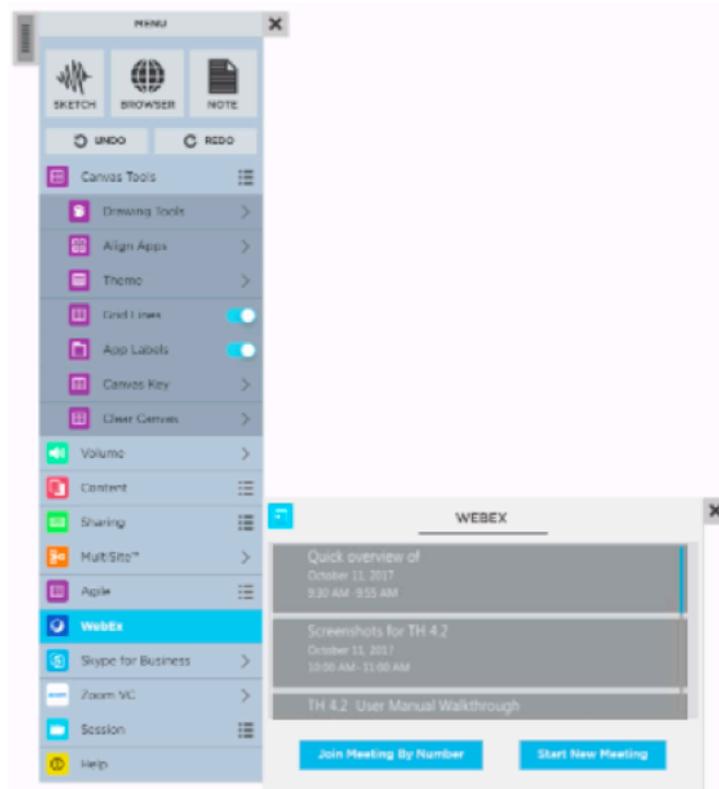


T1V Support will then configure your ThinkHub device to use your Webex account for all future meetings.

HOW TO USE WEBEX

Once your Webex account for ThinkHub has been configured, you'll navigate to the ThinkHub Menu and tap on Webex.

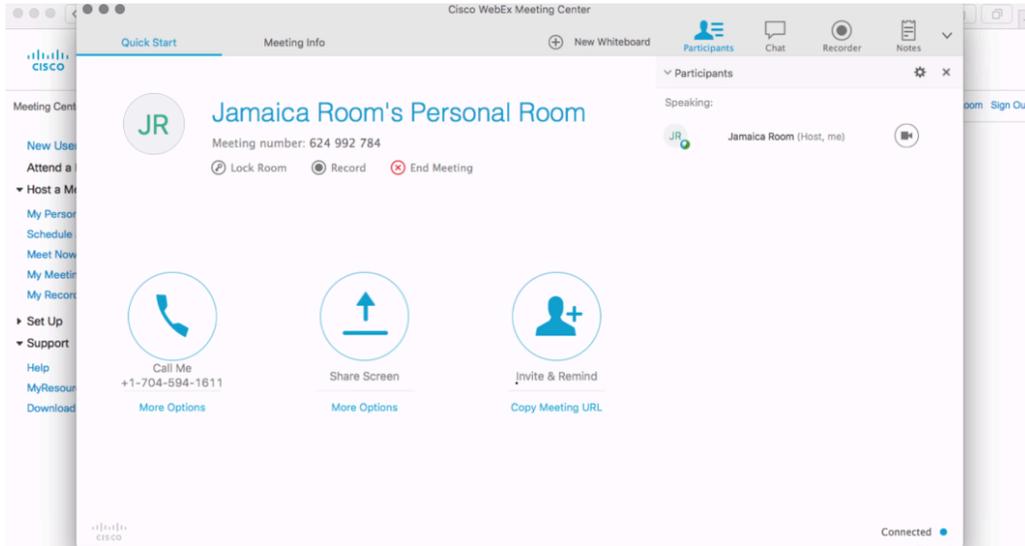
You can choose to “Join Meeting By Number” or “Start New Meeting”



Start New Meeting:

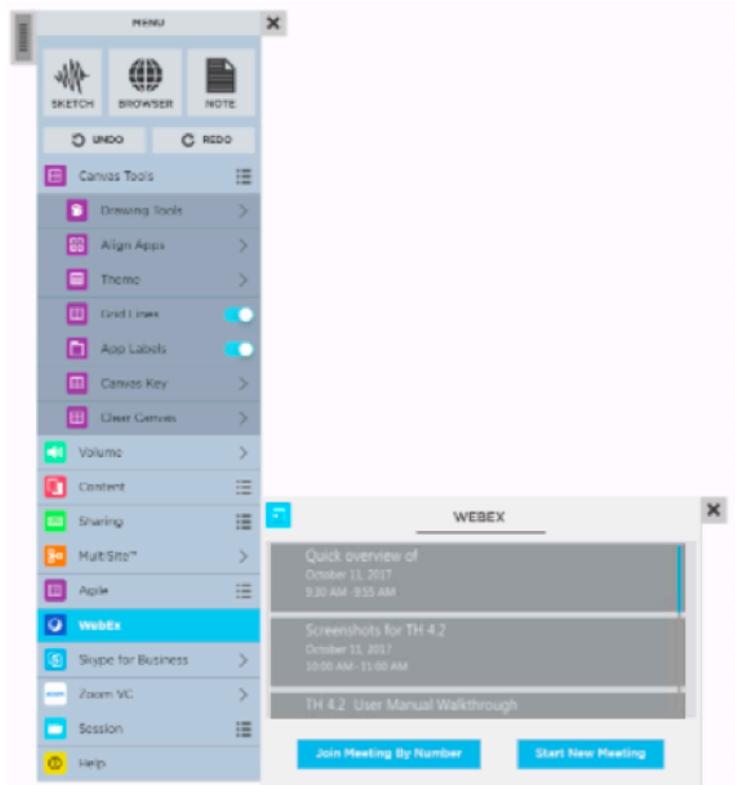
If you choose to start a new meeting, ThinkHub will launch the home page of the Webex integration. Click the “Next” button to continue setting up your Webex meeting.

As the meeting host, you are brought to your Webex private meeting room where you can change audio/video settings, share your screen, etc.

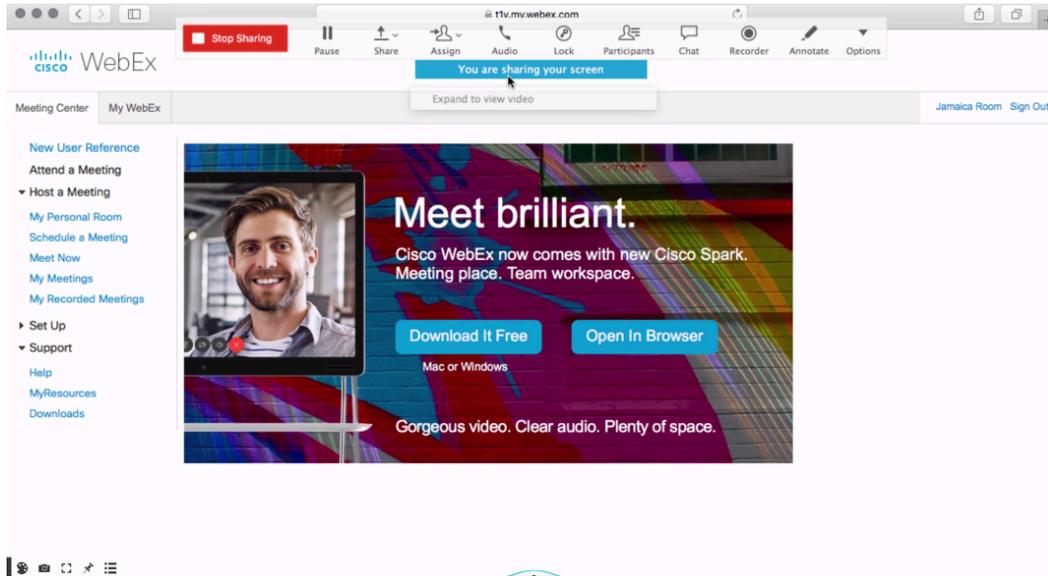


Join Meeting By Number:

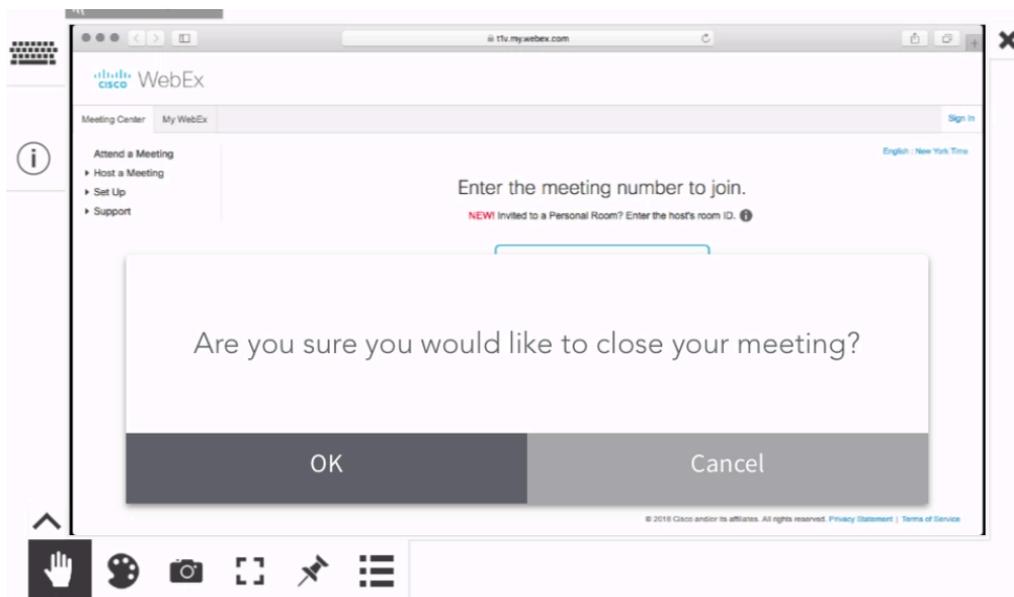
If you choose to join an existing meeting, ThinkHub will launch Webex where you will be prompted to enter the meeting number provided by the meeting host.



Note: If you choose to share your screen the local camera window may cover up your share screen menu bar. You can drag the share screen window to another part of the Webex window.



To leave a meeting, tap the window to put the Webex application in edit mode so that you see the “X” in the top right hand corner. After you click on the “X”, a message will display that says, “Are you sure you would like to close your meeting?” Click the “OK” button to exit the meeting.





For additional information on how to Navigate the Webex application, please click on the link below.

[Webex FAQs](#)