

TIV



USER GUIDE

Tell Your Story



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GETTING STARTED

Your Project Manager will work with you to create your T1V Story. Once your Story has been created, you will be assigned a Content Manager role where you will be able to update your content. Here's a quick list to get you started:

1. Download Story Editor at <https://app.t1v.com/story/>
2. Register your email address with Story Editor
3. Select the Story you want to edit
4. Wait for your changes to sync overnight, or visit the CCC <https://media.t1v.com/CCC> to sync your changes right away.

CONTENT MANAGER

As a Story Content Manager, you can update the following across all of your Story apps:

- Media (images, video, PDFs)
- Text
- Thumbnails

In addition to simple media and text updates, you can update content in your Story apps:

- Interactive Timeline: add / remove milestones, update timeline intervals
- Interactive Map: add / remove locations, filters
- Interactive Image: add / remove lightboxes,
- Interactive Showcase: add / remove content (products, services, key personnel, etc...)

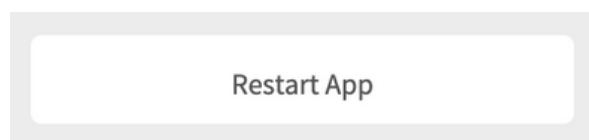
To make changes that aren't included on the above list, contact T1V Support.

SYNC CHANGES

To sync changes from T1V Story Editor to your T1V Story wall, your T1V Story device will need to be online.

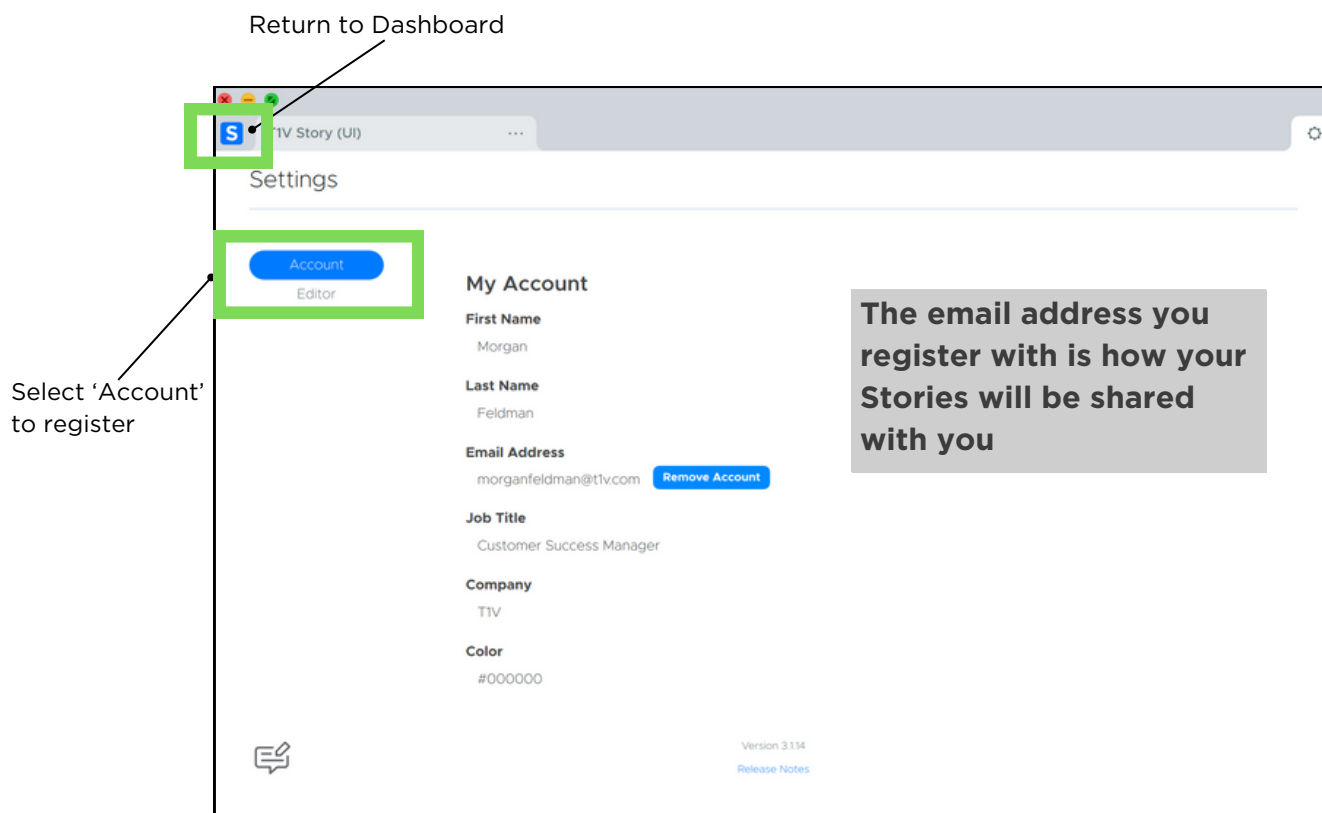
Once your changes are made and saved to Story Editor, they are saved to the Cloud. These changes will sync to your T1V Story device overnight as long as your T1V Story device is online.

To sync changes faster, you can go to the CCC (<https://media.t1v.com/CCC>), and select 'Restart App'. Please allow up to 30 minutes for your Story to sync. If you do not know your CCC login, contact T1V Support.

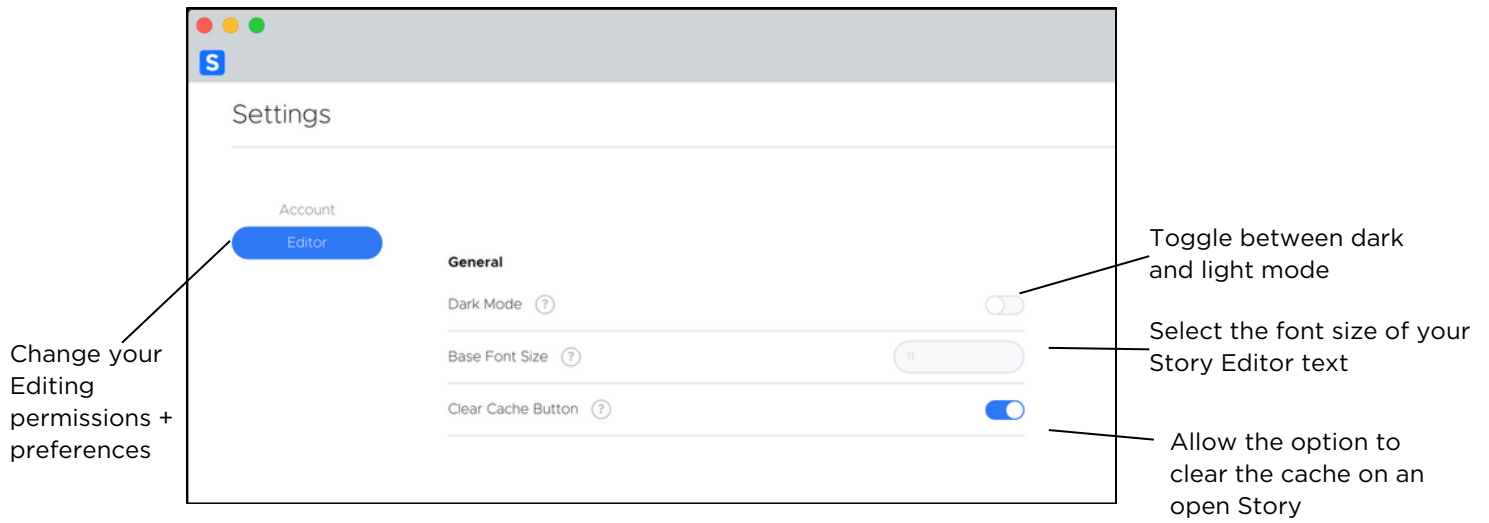


SETTINGS: ACCOUNT

Visit your Settings to Register. Once registered, you can update your profile information from the Settings page at any time. From here can also see the Version you are running and view release notes.



SETTINGS: EDITOR



DASHBOARD

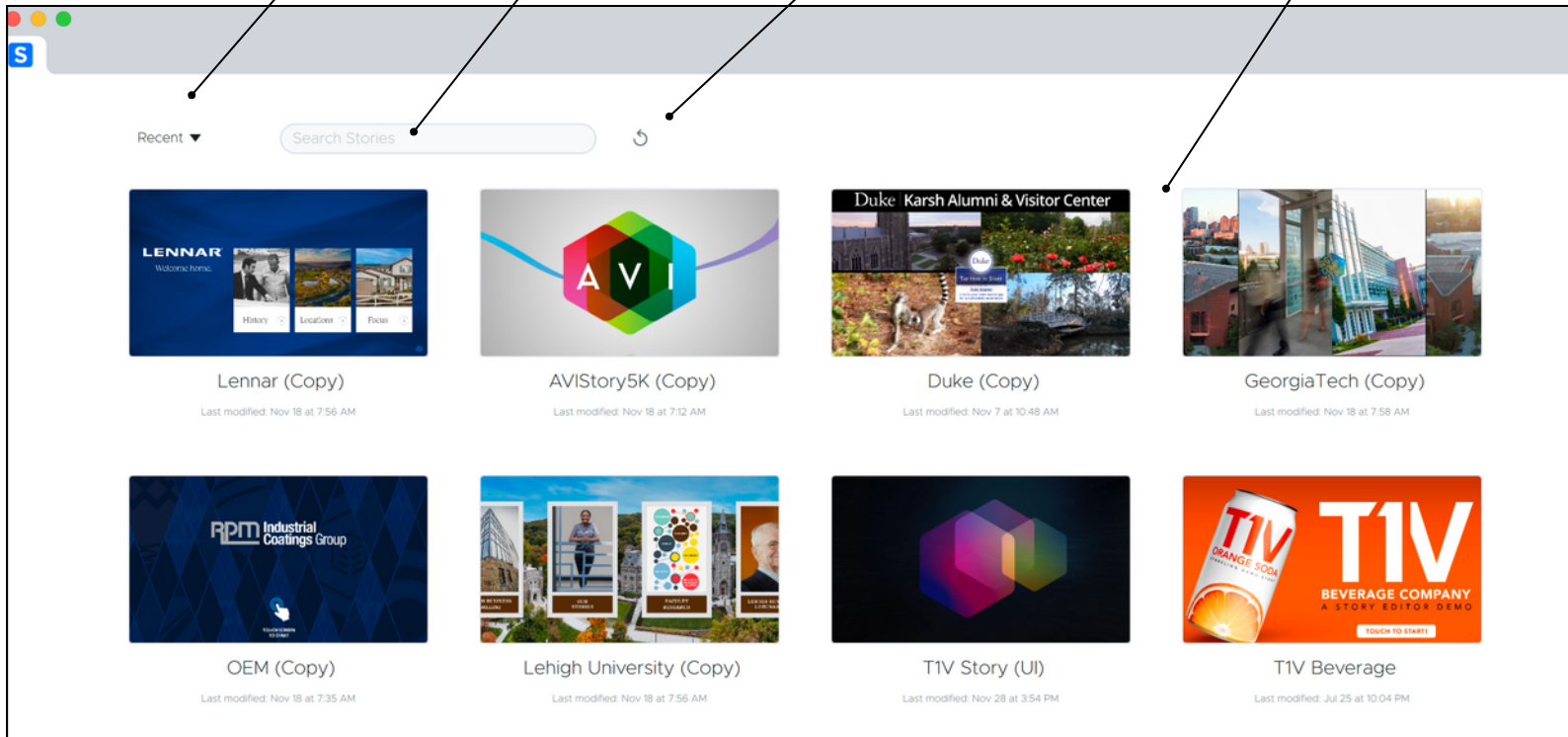
Once you register, your T1V Story Editor will open to your Dashboard. To return to your Dashboard from another page, select the Story logo in the upper left corner.

Sort by Recent, Date Created, or Alphabetically

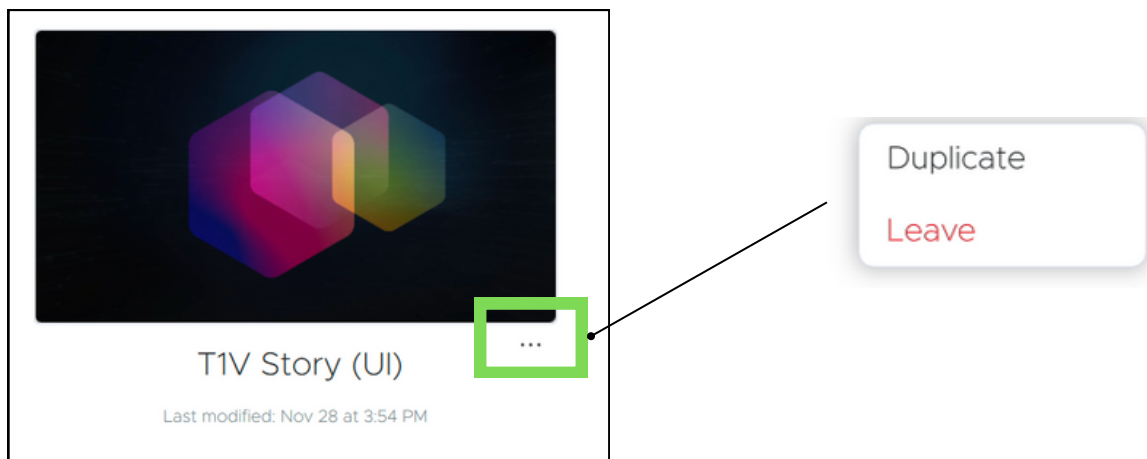
Search

Refresh

Your Stories



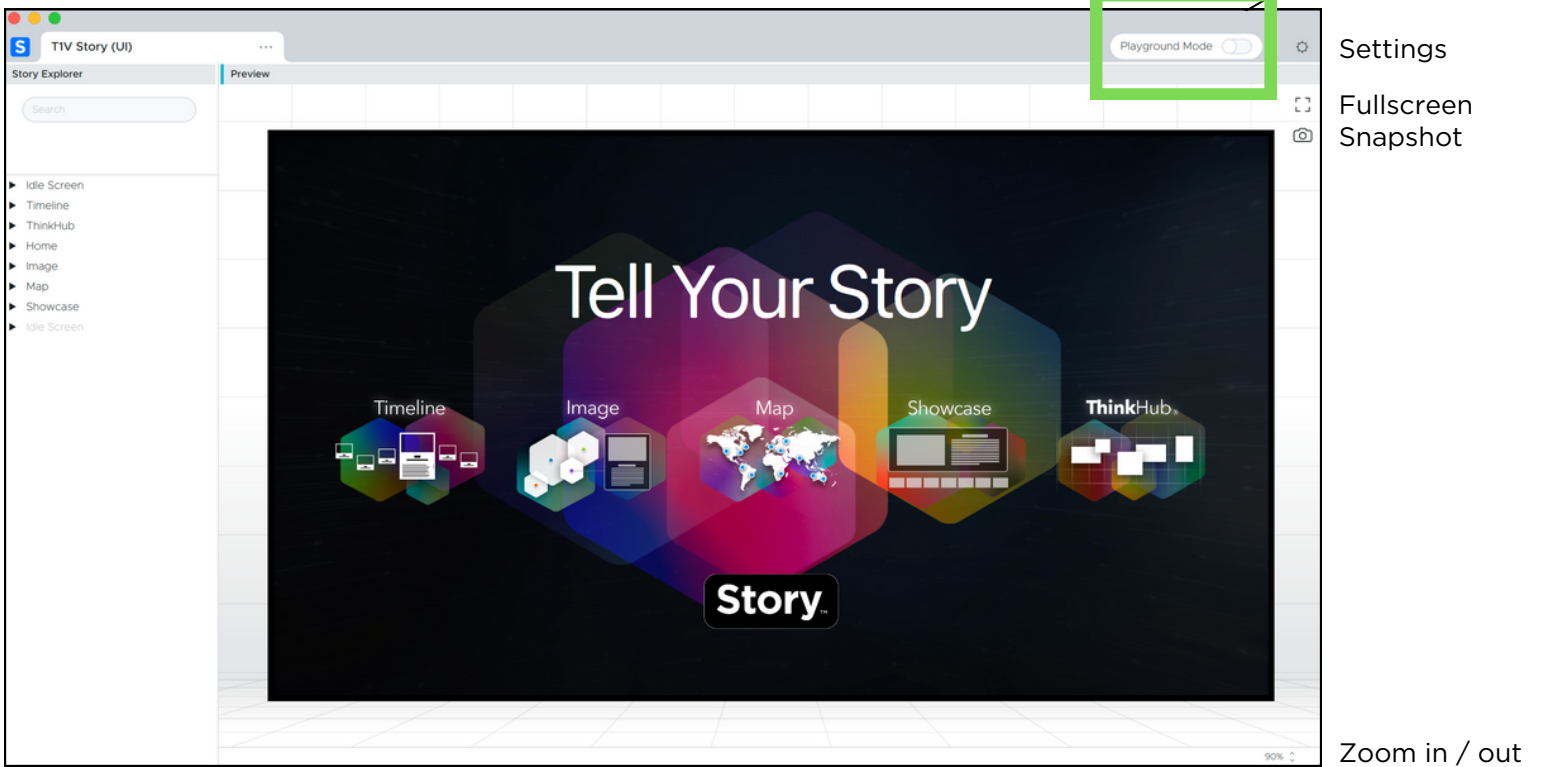
Hover over a Story for additional options, including duplicating your Story or leaving the Story (removing your account's access to that particular Story).



STORY EXPLORER

Use the Story Explorer panel to navigate to the app you would like to preview or edit. Once you've selected the app, your preview panel will update to show you that app.

Playground Mode



Playground Mode

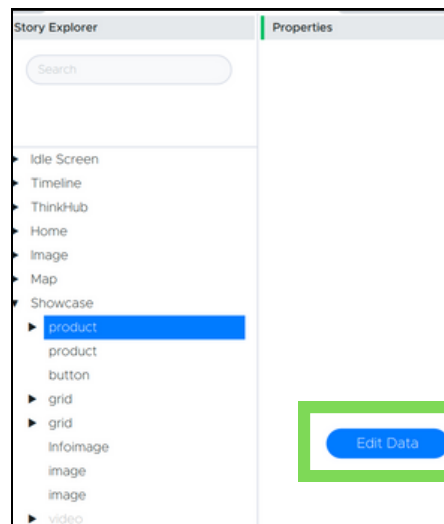
Toggle on 'Playground Mode' to preview edits without permanently saving your Story. If you make changes in Playground Mode and you want to save them, toggle Playground Mode 'off' and make one additional change to save all edits made while in Playground Mode. If you do not want to save any edits; exit the Story while still in Playground Mode.

WARNING: If you disable Playground Mode and then make additional edits, ALL modifications will go live.

Editing Content

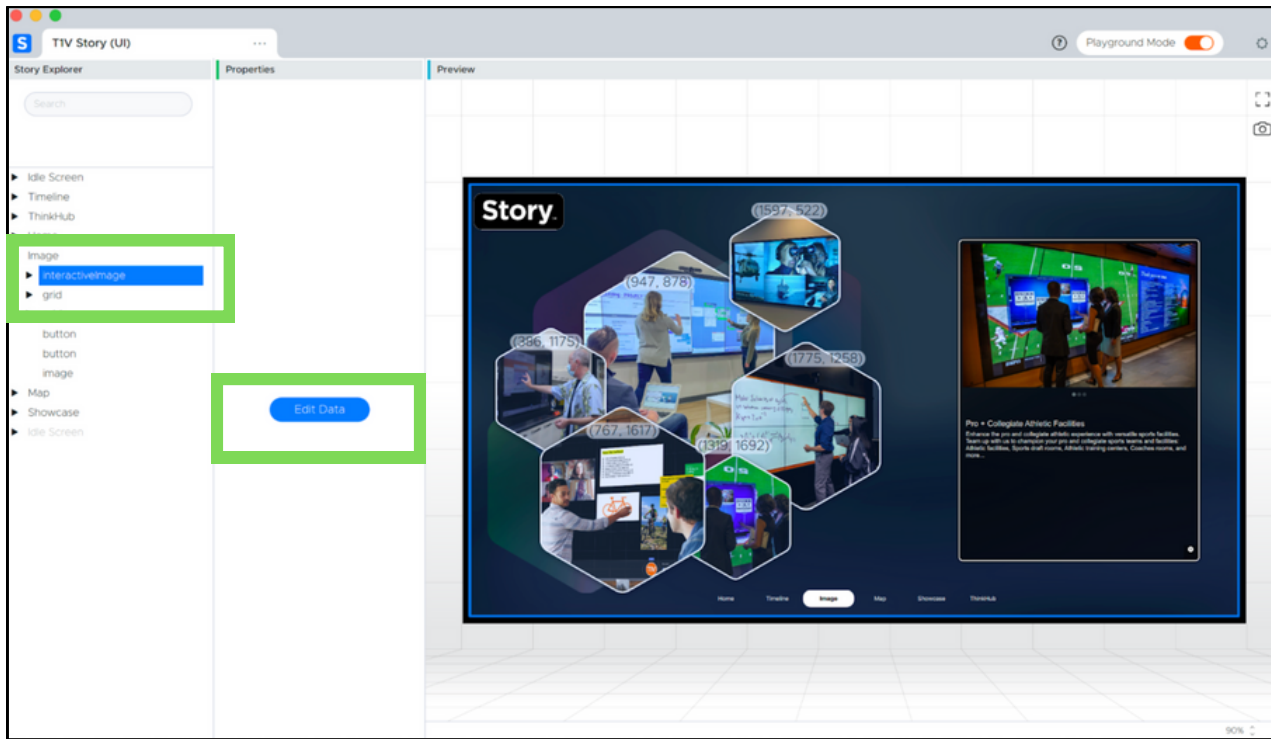
Navigate to the section you want to edit, and select the 'edit data' button.

Note: If you've selected content and the 'edit data' button does not appear, you will not be able to update that content with your current settings. In this case, contact TIV Support for assistance.



INTERACTIVE IMAGE

Select 'Image' in your Story Explorer, and then select the section of images that you would like to edit. Select 'Edit Data'.



Note: Your categories may differ slightly from the default categories shown in these visuals.

	description	iconImage	media	title	x	y
1	Take a new ap...		3 Items	Life Science S...	386	1175
2	Flexible space...		3 Items	Experience Ce...	947	878
3	Real-time data...		3 Items	Command + C...	1597	522
4	Build flexible, ...		3 Items	Learning + Ed...	1775	1258
5	Enhance the p...		3 Items	Pro + Collegiat...	1319	1692
6	Foster a stron...		3 Items	Hybrid Meetin...	767	1617

Import content from a CSV file.*
 *Your TIV Story Project Manager will provide you with a CSV file template for each of your apps. If you import a new CSV, all existing content will be replaced.

Add New Active Areas

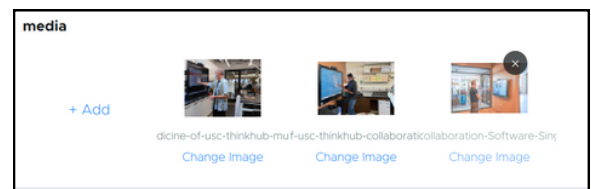
Scroll to the bottom of the Data page to add a new active area to your Interactive Image.



Note: The grid position of your active area is indicated by the 'X' and 'Y' values. These columns indicate the pixel offsets from the lower left corner (0,0).

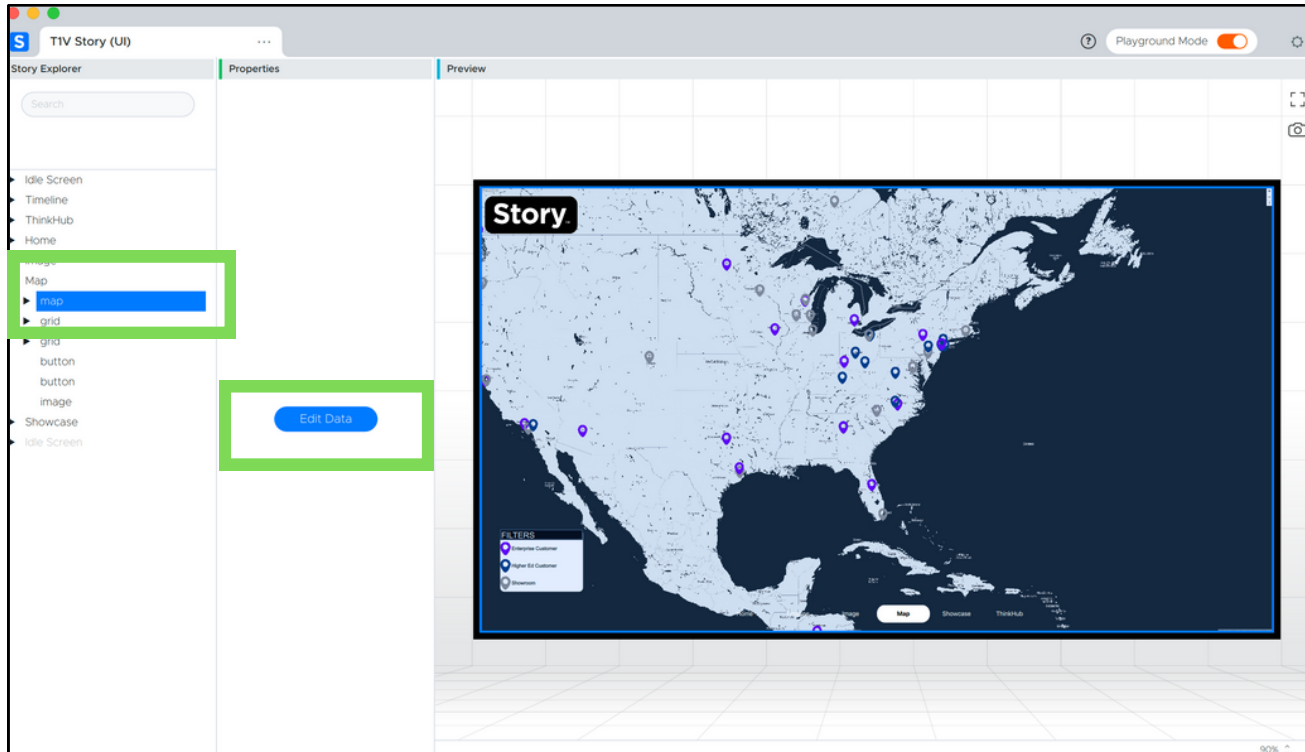
Media

Once you've clicked on a media cell, you can add / change images easily. Hover to delete the media.



INTERACTIVE MAP

Select 'Map' in your Story Explorer, and then select the map that you would like to edit. Select 'Edit Data'.



Edit Data

[Import](#)

	Location Name	annotationimage	category	description	latitude	longitude	media	title
1	Andhra Prade...		Enterprise Cus...	The AP Disast...	15.9129	79.74	2 Items	AP Disaster M...
2	Pune, India		Enterprise Cus...	Cognizant is a...	18.5204	73.8567	2 Items	Cognizant
3	Charlotte, NC,		Enterprise Cus...	Cutting edge L...	35.2271	-80.8431	2 Items	Cowfish Charl...
4	Raleigh, NC		Enterprise Cus...	Cutting edge L...	35.7796	-78.6382	2 Items	Cowfish Raleigh
5	Orlando, FL		Enterprise Cus...	Cutting edge L...	28.5383	-81.3792	2 Items	Cowfish Orlan...
6	Dallas, TX		Enterprise Cus...	The Dallas Pu...	32.7767	-96.797	2 Items	Dallas Public L...
7	Durham, NC		Higher Ed Cust...	Located at the...	35.994	-78.8986	3 Items	Duke Universit...
8	Centurion, Sou...		Enterprise Cus...	Exxaro is one ...	-25.864	28.0889	2 Items	Exxaro
9	Fargo, ND		Enterprise Cus...	Gate City Ban...	46.8772	-96.7898	2 Items	Gate City Bank
10	Vancouver, Bri...		Enterprise Cus...	Newmont Gol...	49.2827	-123.1207	2 Items	Goldcorp
11	Hempstead, NY		Higher Ed Cust...	Hofstra Univer...	40.7062	-73.6187	2 Items	Hofstra Univer...

Click on a cell to update content.

[Import](#)

Import content from a CSV file.*

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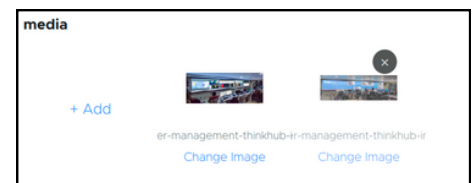
Add New Locations

Scroll to the bottom of the Data page to add a new location to your Interactive Map.



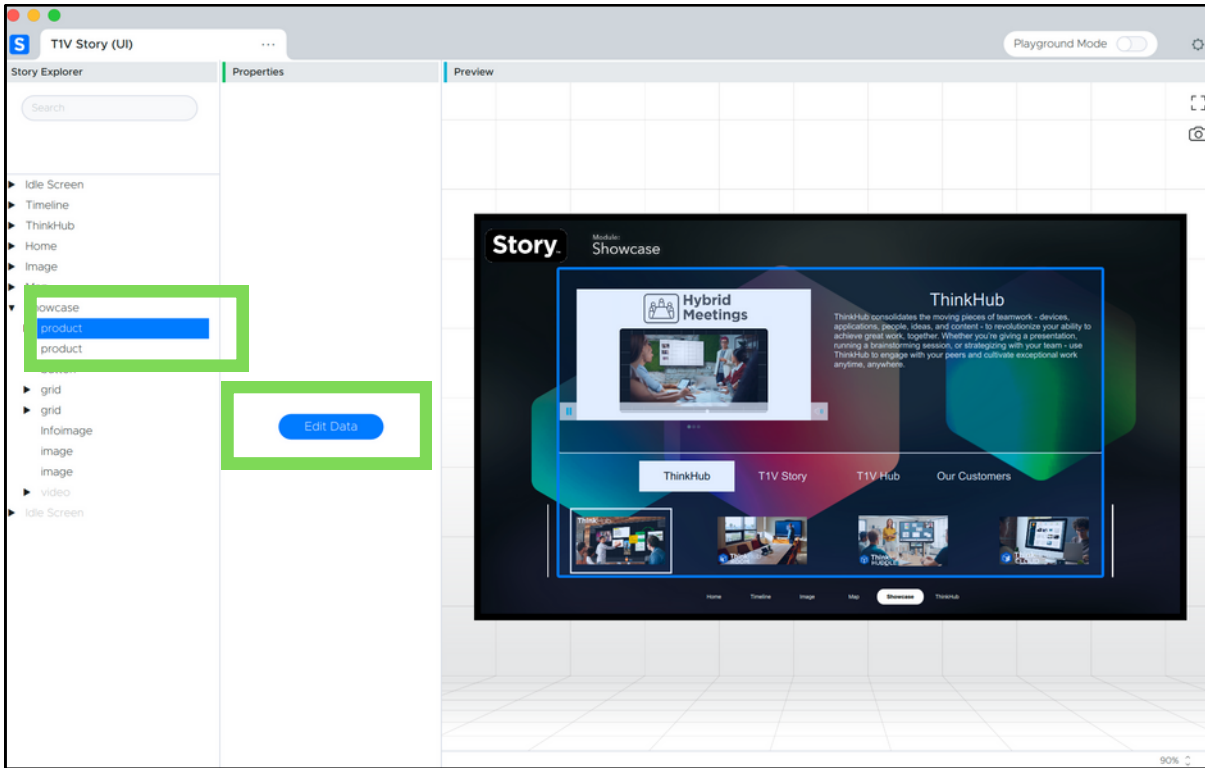
Media

Once you've clicked on a media cell, you can add / change images easily. Hover to delete the media.



INTERACTIVE SHOWCASE

Select 'Showcase' in Story Explorer to edit your Showcase app. Select which showcase you would like to edit. Select 'Edit Data.'



Note: Your categories may differ slightly from the default categories shown in these visuals.

	category	description	media	thumbnail	title
28	Our Customers	Newmont Gol...	6 Items		Goldcorp
29	Our Customers	Hewlett Packa...	1 Item		Hewlett Packa...
30	Our Customers	Hofstra Univer...	4 Items		Hofstra Univer...
31	Our Customers	James Madiso...	8 Items		JMU X-Labs
32	Our Customers	John Carroll U...	4 Items		John Carroll U...
33	Our Customers	Kainin Venture...	5 Items		Kainin Ventures
34	Our Customers	Lehigh Univer...	6 Items		Lehigh Univer...
35	Our Customers	Makino is an in...	4 Items		Makino
36	Our Customers	ThinkHub Multi...	5 Items		Miron Constru...
37	Our Customers	The Ohio Univ...	5 Items		Ohio Universit...
38	Our Customers	Pace Universit...	4 Items		Pace University

import

Click on a cell to update content.

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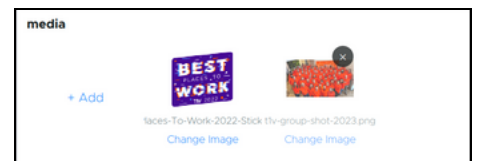
Add New Content

Scroll to the bottom of the Data page to add new content.



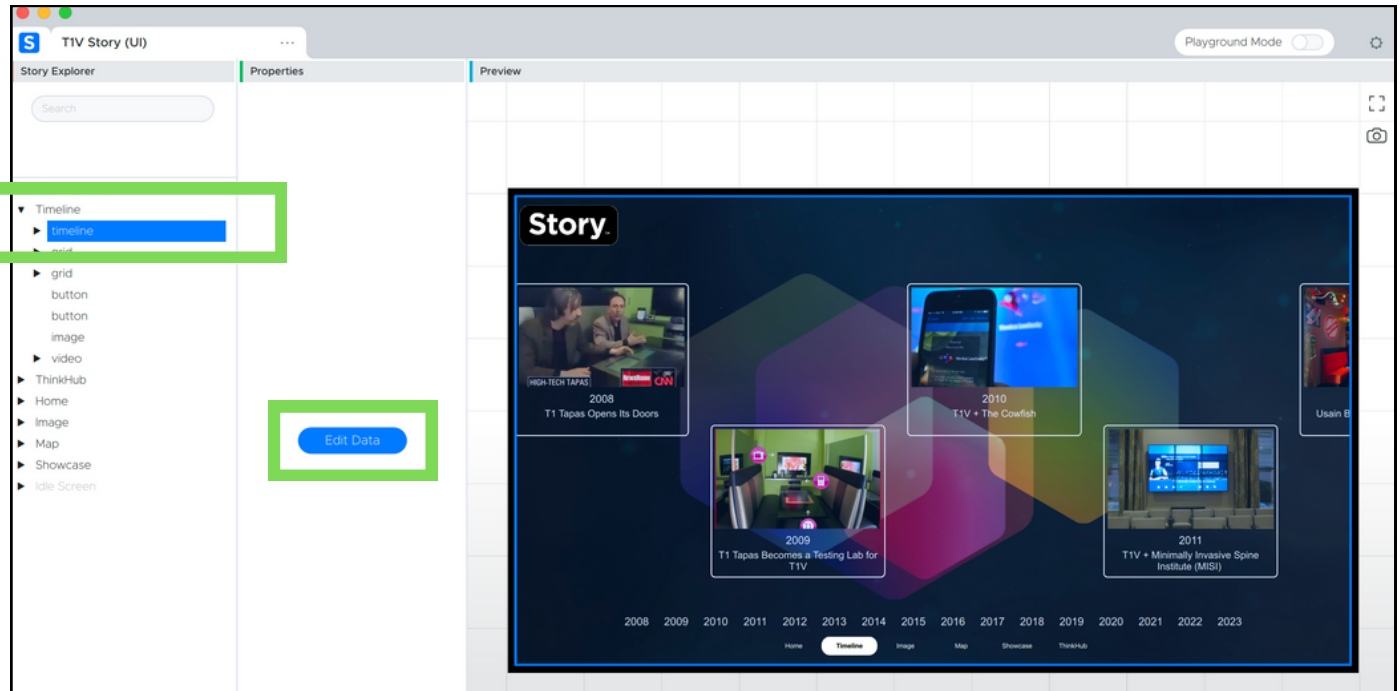
Media

Once you've clicked on a media cell, you can add / change images easily. Hover to delete the media.



INTERACTIVE TIMELINE

Select the Timeline app in your Story Explorer, and then select which timeline you would like to edit. Select 'Edit Data'.



Note: Your categories may differ slightly from the default categories shown in these visuals.

Edit Data

	description	media	month	thumbnail	title	year
1	T1 Tapas open...	2 Items	October		T1 Tapas Ope...	2008
2	T1 Tapas evol...	1 Item	June		T1 Tapas Beco...	2009
3	TIVisions part...	1 Item	October		TIV + The Co...	2010
4	TIVisions com...	2 Items	February		TIV + Minimal...	2011
5	TIVisions insta...	2 Items	April		Usain Bolt's Tr...	2011
6	TIVisions part...	2 Items	March		Wins Best Ne...	2012
7	TIVisions work...	1 Item	July		TIVisions + DL...	2012
8	TIVisions expa...	1 Item	February		TIVisions Exp...	2013
9	TIVisions inTo...		February		TIVisions + UN...	2013
10	TIVisions crea...	6 Items	February		Discover YOU!	2013
11	TIVisions insta...	2 Items	April		Fluor Interactiv...	2013
12	TIVisions is fe...	1 Item	December		TIVisions is Fe...	2013
13	TIVisions is ra...	1 Item	December		TIVisions Rank...	2013

Cancel Save

Import

Click on a cell to update content.

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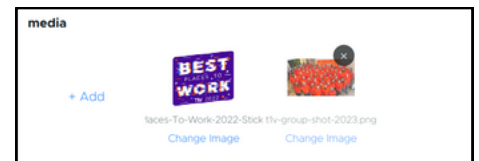
Add Timeline Milestone

Scroll to the bottom of the Data page to add a new milestone.



Media

Once you've clicked on a media cell, you can add / change images easily. Hover to delete the media.



ADDITIONAL RESOURCES

T1V Support

email: support@t1v.com

phone: +1 877.310.8971

T1V Support is available for phone and email support the following hours:

8am Sunday - 10pm Friday EST

8am - 10pm Saturday EST

Additionally, T1V Support provides 24/7 remote monitoring of all products, offering a proactive response program should any issues arise.

T1V Customer Success

Our Customer Success Team is designed to help you achieve success with your T1V Story. Contact T1V Customer Success to schedule a training, provide feedback, or discuss a recent update.

Contact Customer Success at customersuccess@t1v.com or using this form:

t1v.com/customer-success

T1V Customer Success is available M-F, 9AM - 5PM EST.

Knowledge Base

Visit the T1V Knowledge Base at <https://knowledge.t1v.com/>

ABOUT T1V

We create visual collaboration software used by some of the most innovative companies in the world.

T1V is a visual collaboration software company. Our ThinkHub® platform provides a digital workspace for distributed teams to come together for real-time, flexible collaboration across in-room, hybrid, and virtual meeting environments.

In addition to its award-winning ThinkHub collaboration software, T1V offers ThinkHub Education for active learning in higher education, and T1V Story for one-of-a-kind brand experiences.

T1V is a leading innovator in large-scale, interactive software technology, with 19 issued patents in visual collaboration software. Our software ecosystem supports total interoperability with the many devices, programs, and platforms of today's hybrid meeting and learning spaces — enabling our customers to truly collaborate anytime, anywhere.

To learn more, visit t1v.com.